

SAFETY MANUAL

APPENDIX 5 – CONTRACTOR HSE OBLIGATIONS

From: The Master _____ To _____
mv _____
Date _____ Port _____

Dear Sir /Madam,

This letter is provided to ensure that you are fully aware of this Company's commitment to safety and the environment. You are requested to read it and acknowledge it by signing below in the space provided. The original is for your retention.

Mideast considers safety to be equally important as any other aspect of their business and regard it as a duty to do everything reasonably possible to prevent personal injury, or damage to their ships, cargo and the environment. However, effective accident prevention depends on the actions and behaviour of all concerned and everyone on board, whether crew or visitors /contractors, must recognise their individual responsibilities towards safety and act accordingly. This includes yourself and any other person you may send on board as your representative.

It is **Mideast's** policy to comply with all National and International regulations along with other requirements it subscribes to that apply to its operations. These are considered to be the minimum standards to be followed on all their ships.

During your stay on board this vessel you are required, at all times, to follow instructions from the Master and /or his appointed representative(s) and must comply with the Mideast's Health, Safety and Environmental policy and the applicable sections of the Company's Safety Management System. Copies are available and, if in doubt, guidance is to be obtained from the under-mentioned Liaison Officer.

You will be aware that failure to comply with these requirements will be taken seriously and could lead to dismissal from the ship.

Your attention is specifically drawn to the Following areas of the Safety Management System:

- Smoking NOT PERMITTED in any location other than the designated area(s) and lighters not allowed.
- All electrical equipment/tool for use on open deck on tankers to be intrinsically safe. No naked light allowed.
- Use of mobile phones and digital camera on tanker's open deck is PROHIBITED.
- Work entailing any form of hot-work, entry into enclosed space, working aloft or overside, work on electrical circuits, work on pipe line or pressure systems must not be commenced till a work permit has been issued.
- Mideast vessels follow stringent Garbage Segregation and Waste Disposal procedures as part of company's environment management & protection policy.
- Mideast maintains alcohol free vessels and has a zero tolerance.

Your Lifeboat Station is	<i>If applicable</i>
Your Fire Muster Station is	<i>If applicable</i>
Your Liaison Officer is	<i>Name and Rank</i>

Acknowledged and Understood
Signature _____
Name _____

Yours faithfully
Company Name
_____ Master